



Windmill Hill

East Sussex
Wednesday 27th – Friday 29th April 2022



FINAL STAFF ATTENDING

- Mr Lynch & Mrs Law– Leading
 - Mrs Handy– Year 4 Class Teacher
 - Mr McGregor – Year 4 Class Teacher
 - Mrs Hollands (First Aider) – Support Staff
 - Mrs Faulkes (First Aider) – Support Staff
-
- All PGL staff are fully DBS checked and first aid trained.
 - All activities are fully risk assessed and equipped.

ROOM ALLOCATION

- Children will sleep in rooms of 6 (no mixed gender).
- Children have chosen 2 children they would like to share with and will be with 1 of these – children told on arrival.
- All rooms have en-suite shower and toilet facility.
- All rooms are together.
- 4 staff bedrooms at the end of each block of rooms.
- Rooms have x3 bunk beds.
- Children expected to make their own beds on arrival and keep their room tidy.



Windmill Hill

Centre Map

Accommodation Key

- A Amberstone
- B Battle
- C Cuckmere
- D Dallington
- E Ebdens Hill
- F Forest Row
- G Glyndebourne
- H Herstmonceux
- I Isfield
- J Jevington
- K Kingston




Key

- | | | | |
|------------------|-----------------|----------------|-------------|
| Abseiling | Climbing | Rifle shooting | Toilets |
| Aeroball | Fencing | Sensory Trail | Dining Room |
| All Aboard | Giant Swing | Trapeze | Bar |
| Archery | Jacob's Ladder | Tunnel Trail | Classroom |
| Canoeing | Problem Solving | Zip Wire | |
| Challenge Course | Raft Building | | |


ACTIVITIES

- Children grouped into 4 groups of 12 pupils. Staff allocated to a group for the three days.
- Mixed across classes but with a friend (set by teachers)
- Activities include:
 - Abseiling
 - Raft building
 - Archery
 - Climbing wall
 - Camp fire

WHAT DOES MY CHILD NEED TO BRING?

- Clothing and shoes worn outside during activities will inevitably get dirty – so old clothes are best (refer to kit list)
 - With the weather being very changeable, we would suggest a mix of t-shirts and sweatshirts as the evening will still be chilly.
 - Leggings/tracksuit bottoms are preferable as jeans are not suitable for the activities the children will be undertaking and when wet, take a long while to dry.
 - Toiletry bag containing: toothbrush/paste, shower gel/soap, shampoo and anything else used by your child.
- 

WHAT WILL HAPPEN IF MY CHILD IS UNWELL?

- Mr Lynch/Mrs Law will call the first named contact on the information given to school.
 - Discussion around child's presenting symptoms, e.g. headache, sickness to make a decision on what to do.
 - If your child presents as being unable to access the activities due to being unwell or has COVID symptoms, you will be asked to come and collect your child.
- 

DON'T FORGET...

- Black sack for dirty washing
- Plenty of socks
- Change of jumper/zip up cardigan
- Waterproof coat
- Disposable camera
- £5 pocket money (in a named envelope please)
- Children are encouraged to take responsibility for their belongings and we therefore strongly recommend that you name all items of clothing.
- No electrical items please – no mobile phones, tablets, devices or items of value.


DATE OF DEPARTURE – WED 27TH APRIL

- Children need to arrive from 9:30am via the car park entrance.
- If the weather is dry, suitcases to be left outside by the back steps
- Coach is arriving at 9:45am and departure will be at 10:00am
- Please sign your child in by the car park entrance
- Medicines to be signed in by parent to Mrs Faulkes/Mrs Hollands in the main hall. Calpol is not needed as the school have enough to administer if needed.
- Please remember inhalers/epi-pens
- £5 pocket money to be given to Mrs Handy/Mr McGregor in a named envelope
- Children will require a packed lunch and additional drinks (no fizzy drinks) on the day of departure.

DATE OF RETURN– FRI 29TH APRIL

- Last activity finishes at midday.
- Depart after lunch and expect to be back at 3:30/3:45pm
- Collection will be from car park.
- Parents kept informed via parent mail
- Anti-sickness tablets – if your child suffers with travel sickness, please ensure that they take the tablet before departure.
- Parents will be kept updated during the three days and will be informed of safe arrival and journey home.

FINAL REMINDERS

- NO Nuts please in packed lunches or treats. Pupils with nut allergies are attending.
 - Children permitted to bring some treats but we ask that this is restricted to a small bag of sweets.
 - Children can bring activities for the coach/down time such as book, colouring, board games etc. Any electrical devices will be confiscated for safe keeping.
 - Remaining balance – we ask that this is settled by Friday 1st April at the latest.
 - Any problems with payment please speak to Mrs Northfield in the office or Miss Childs/Mr Lynch.
 - Any final questions/queries please ask.
- 

ANY QUESTIONS?

